

**NOTICE TO THE PUBLIC – LEGAL CUSTODIAN OF RECORDS  
823 EXHIBIT 2**

Legal Custodian of Records  
Sections 19.31-19.39 Wisconsin Statutes

The Superintendent of Schools has been designated as the legal custodian of records for the Board of Education of the School District of Phillips.

The legal custodian is vested by the Board of Education with full legal power to render decisions and carry out the duties of the Board of Education under the public records and property law. Requests for access to records shall be referred to the legal custodian. The legal custodian will determine whether a record of the Board of Education must be made available for inspection and/or copying by a requestor, or whether the request may be denied.

*Approved 12/16/82  
Revised 10/16/00*